

The  
Van Nuys  
Woman's Club



SIXTY-SIXTH YEAR  
1978 - 1979



## YEAR BOOK

1978-1979

Organized  
April 3, 1912

Federated  
July 1912

Incorporated  
October 1916

MEETINGS  
Club House  
Second & Fourth  
Wednesdays

Luncheon  
12 o'clock noon

Resident Managers  
14836 Sylvan St., Zip-91411  
Tel. 997-9093

367-6428

Bernadette

# HISTORY OF THE VAN NUY'S WOMANS CLUB

1912-1979

On February 22, 1911 the town of Van Nuys was founded, and little more than a year later on the afternoon of Wednesday, April 3, 1912, sixteen women of the community met at the home of Mrs. H. S. Trotter for the purpose of organizing a woman's club. Mrs. Trotter was chosen to serve as the chairman and Mrs. W. A. Bowen as secretary.

The group had been meeting as "The Mission Study Class of Van Nuys" but wanted to broaden the scope of their activities.

The purpose of the new organization, to be known as the Van Nuy's Woman's Club was defined as: The promotion of mutual information of its members along social, literary and civic lines.

Dues for the first year were \$1.00, with business meetings scheduled for alternate



Wednesdays, at 3 o'clock, following a half hour of social programs.

At the first regular meeting, held at the home of Mrs. Bachtelheimer, April 17, 1912, the Constitution and Bylaws were adopted as presented.

Mrs. H. S. Trotter was elected president.

One of the first acts was to apply for membership in the California Federation of Women's Clubs and the Los Angeles District, which application was granted in July 1912.

The Van Nuys Woman's Club received its charter as a non-profit organization as of October 3, 1916.

The clubhouse was built on a lot given the club by Mrs. Ida Bailey on Virginia Street (now Sylvan Street) with an option to buy the adjoining lot for \$550.00. Mrs. Elizabeth K. Houghton offered to lend the club \$3000.00 to build the clubhouse. The offer was accepted.

The cornerstone was laid March 16, 1917.

The club was able to hold its Annual meeting, April 25, 1917, in their new building.

The membership at the peak of its growth was 250.

It has been one of the most honored clubs in the San Fernando Valley with a very proud history of civic awareness.

## FRIENDSHIP IN FEDERATION

One of the greatest advantages of being a member of a federated woman's club, is the realization of the opportunities we have in making new contacts with women with the same desires that we have in our goals in life.

Friendships which we make during our years as clubwomen are lasting and very precious.

The continuing education program, which gives each of us the rare opportunity of always being alert to what is going on around; in the field of civic affairs, education, beautification, etc. stimulates us to fulfill our desires.

Women in federation are always challenging the world around them. They are not satisfied to just sit and wait while the world turns.

Do not forget that we must make new friends, but we also must keep the old ones who have mellowed with us over the years.

What is more beautiful than true friendship.

Fondly,

Dorothea

LET US REMEMBER

Inez Allingham  
Anabel Atchison  
Helen Crippen

WHAT IS A FRIEND?

A friend is a person  
    of great understanding  
Who shares all our hopes  
    and our schemes.  
A companion who listens  
    with infinite patience  
To all of our plans and our dreams.  
A true friend can make  
    all our cares melt away  
With a touch of a hand or a smile.  
And with calm reassurance  
    make everything brighter,  
And life always seem more worthwhile---

A friend shares so many  
    bright moments of laughter  
At even the tiniest thing--  
What memorable hours  
    of lighthearted gladness  
And pleasure this sharing can bring!  
A friend is a cherished  
    and precious possession  
Who knows all our hopes and our fears.  
And someone to treasure  
    deep down in our hearts  
With a closeness that grows  
    throughout the years.



## A COLLECT FOR CLUBWOMEN

Keep us, O God, from pettiness; let us be large  
in thought, in word, in deed.

Let us be done with fault-finding and leave off  
self-seeking.

May we put away all pretense and meet each other  
face to face without self-pity and without  
prejudice.

May we never be hasty in judgment and always  
generous.

Let us take time for all things; make us grow  
calm, serene, gentle.

Teach us to put into action our better impulses,  
straight-forward and unafraid.

Grant that we may realize it is the little things  
that create differences; that in the big  
things of life we are at one.

And may we strive to touch and know the great  
common woman's heart of us all, and, O  
Lord God, let us not forget to be kind!

--Mary Stewart,  
Colorado, 1904

## FLAG SALUTE

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands. One Nation under God, indivisible, with Liberty and Justice for all."

## GOD BLESS AMERICA

God bless America, Land that I love  
Stand beside her, and guide her,  
Through the night with a light from above,  
from the mountains, to the praires,  
To the oceans, white with foam.  
God bless America, My home sweet home--  
God bless America, My home sweet home.

## AMERICA

My country, 'tis of thee,  
Sweet land of liberty,  
Of thee I sing.  
Land where my fathers died;  
Land of the Pilgrim's pride!  
From eve'ry mountain side,  
Let freedom ring!

Our fathers' God to Thee,  
Author of Liberty, To Thee we sing,  
Long may our lands be bright,  
With freedom's holy light,  
Protect us with thy might,  
Great God, our King.

## THE STAR-SPANGLED BANNER

Oh! say can you see, by the dawn's early light,  
What so proudly we hailed at the twilight's last  
gleaming,

Whose broad stripes and bright stars through the perilous  
fight,

O'er the ramparts we watched, were so gallantly  
streaming?

And the rockets' red glare, the bombs bursting in air,

Gave proof through the night that our flag was still  
there.

Oh! say does that Star-Spangled Banner yet wave  
O'er the land of the free, and the home of the brave?

On the shore dimly seen through the mist of the deep,  
Where the foes haughty host in dread silence reposes,

What is that which the breeze o'er the towering steep,  
As it fitfully blows, half conceals, half discloses?

Now it catches the gleam of the morning's first beam  
In full glory reflected, now shines on the stream!

'Tis the Star-Spangled Banner; oh, long may it wave  
O'er the land of the free, and the home of the brave.

Oh, thus be it ever, when freemen shall stand,  
Between their loved homes and the war's desolation

Blest with victory and peace, may the heav'n rescued  
land

Praise the power that hath made and preserved us a  
nation!

Then conquer we must, when our cause it is just,  
And this be our motto: "In God Is Our Trust!"

And the Star-Spangled Banner in triumph shall wave  
O'er the land of the free, and the home of the brave.

CHARTER MEMBER

Mrs. G. W. Dickey

HONORARY LIFE MEMBERS

All past presidents, and  
Mrs. G. W. Dickey  
Mrs. A. H. Bierkamp (Martha Matthews)

POET LAUREATE

Mrs. A. H. Bierkamp (Martha Matthews)

COMPLIMENTARY MEMBERS

Feature Editor,  
Valley News . . . . .997-4111

Los Angeles Times,  
Valley Woman's Editor . . . . .786-0741

Wives of all resident ministers.



## SIERRA-CAHUENGA DISTRICT

PRESIDENT . . . . . MRS. ELWOOD BLY (MARY)  
39121 Octillo Drive  
Palmdale 93550  
1 (805) 947-8082

## CORRESPONDING

SECRETARY . . . . . MRS. EDWARD PAVLICK (AIMEE)  
16264 Itasca Street  
Sepulveda 91343  
(213) 892-0582

## LOCAL HONORS

MRS. JAMES L. NEEL . . . District Past President  
District Awards Chairman

## CONVENTIONS

1979

Sierra-Cahuenga District . . . April 17-19, 1979  
Ambassador Hotel  
Los Angeles

State Convention . . . . . May 6-10, 1979  
Town & Country  
San Diego

## General Federation

Convention . . . . . June 3-9, 1979  
Hilton Hotel  
New Orleans

## SPECIAL EVENTS

Friendship Fantasy . . . . . February 9, 1979

## EXECUTIVE BOARD

PRESIDENT . . . . . MRS. JAMES L. NEEL (DOROTHEA)  
15733 Hart Street  
Van Nuys 91406  
786-5019

1ST VICE . . . . . MRS. MARTIN FRITZEN (FLORENCE)  
PRESIDENT 7332 Variel Avenue., #10  
Canoga Park 91303  
884-9469

2ND VICE . . . . . MRS. ALFRED MESSINEO (LAURA)  
PRESIDENT 7545 Ruffner  
Van Nuys 91406  
786-8665

RECORDING . . . . . MRS. E. T. MARTIN (GRACE)  
SECRETARY 14238 Friar Street  
Van Nuys 91411  
785-0358

CORRESPONDING . . . . . MRS. CLIFFORD GILE (ANN)  
SECRETARY 14139 Burbank Boulevard  
Van Nuys 91401  
786-5084

FINANCIAL . . . . . MRS. EARL CURRY (DOROTHY)  
SECRETARY 5038 Hazeltine., #108  
Sherman Oaks 91403

TREASURER . . . . . MRS. GEORGE CHAPMEN (MILDRED)  
15440 Hart Street  
Van Nuys 91406  
785-2867

## DIRECTORS

GARDEN . . . . . Mrs. Robert Krieger (Mary)  
HOSPITALITY . . . . . Mrs. John Osborn (Pearl)  
PRESS. . . . . Mrs. Chester Kaatz (Florence)  
PROGRAM . . . . . Mrs. Daniel Fleming (Dorothy)  
WAYS AND MEANS . . Mrs. William Wuest (Margaret)  
HOUSE RENTALS. . . . . Mrs. Richard White (Ena)  
PARLIAMENTARIAN. . . Mrs. Edward Traurig (Leone)  
JR. PAST. . . . . Mrs. Robert Ellis (Phyllis)

# PAST PRESIDENTS

*Mrs. Lucy Trotter Smead . . . . .	1912-1914
*Mrs. Elizabeth Houghton . . . . .	1914-1916
*Mrs. Sara Kellogg . . . . .	1916-1918
*Mrs. Carl Barkla . . . . .	1918-1920
*Mrs. Phoebe Hubbel . . . . .	1920-1922
*Mrs. Charles H. Steere. . . . .	1922-1924
*Mrs. B. R. Holloway . . . . .	1924-1926
*Mrs. E. A. Moehn. . . . .	1926-1928
*Mrs. W. J. Murray . . . . .	1928-1929
*Mrs. Charles I. Thacker . . . . .	1929-1931
*Mrs. Belle Bever . . . . .	1931-1933
*Mrs. J. W. Praiswater . . . . .	1933-1935
*Mrs. W. J. Murray . . . . .	1935-1936
*Mrs. L. A. Mountford. . . . .	1936-1938
*Mrs. Portia Young Campbell. . . . .	1938-1940
*Mrs. James Wibray . . . . .	1940-1942
Mrs. H. S. Brown. . . . .	1942-1944
*Mrs. Garnet Zarn Tingle . . . . .	1944-1946
*Mrs. Ross Rook . . . . .	1946-1947
*Mrs. Milo Thompson . . . . .	1947-1948
Mrs. Harold Orner. . . . .	1948-1950
Mrs. Lloyd G. Rainey . . . . .	1950-1952
Mrs. Raymond Post. . . . .	1952-1953
Mrs. George O. Chapman . . . . .	1953-1955
*Mrs. Howell C. McDaniel. . . . .	1955-1957
Mrs. J. Howard Wilson. . . . .	1957-1958
Mrs. Goerge L. Baker . . . . .	1958-1959
Mrs. James L. Neel . . . . .	1959-1961
Mrs. Lewis M. Reed . . . . .	1961-1963
Mrs. Robert L. Ellis . . . . .	1963-1965
Mrs. Andrew Hamilton . . . . .	1965-1967
Mrs. John Osborn . . . . .	1967-1969
Mrs. Martin Fritzen . . . . .	1969-1970
Mrs. Edward Traurig . . . . .	1970-1973
Mrs. Robert Ellis. . . . .	1973-1975

\*Deceased



## WHERE HAPPINESS LIVES

Friendship is a pleasure grown

that holds the warmth of sun;

It is trust and promise shown

that finds its purpose won...

It is faith and truth that holds

the profound meaning it unfolds;

It is love of life that lives

to share the happiness it gives.

Martha Matthews

Poet Laureate

Van Nuys Woman's Club

"For what are men better than sheep or goats  
that nourish a blind life within the brain,  
if, knowing God, they lift not hands of prayer  
both for themselves and those who call them  
friend? For so the whole round earth is every  
way bound by gold chains about the feet of God"

Lord Alfred Tennyson---

# VAN NUYS WOMAN'S CLUB PHILANTHROPIES

## CLUB SCHOLARSHIPS

District Scholarship  
Van Nuys High School English Award  
Van Nuys High School Math Award  
Valley College Nurses Scholarship

## CLUB PHILANTHROPIES

American Cancer Society  
Heart Fund  
Junior Blind  
Multiple Sclerosis  
Salvation Army  
Veteran's Affairs - Collection  
Van Nuys Library for Memorials  
Van Nuys Parks and Recreations  
Y.M.C.A.  
Los Angeles Police Memorial Fund

## CLUB CHAIRMEN AND COMMITTEES

ACCOMPANISTS . . . . .	Mrs. Eugene Cotter Mrs. Mabel Riemer
FINANCE AND BUDGET . . . . .	Mrs. George Chapman Mrs. Earl Curry Mrs. Ena White Mrs. Clifford Gile
FRIENDSHIP CHAIRMAN . . . . .	Mrs. Sam Marshall
GUEST BOOK . . . . .	Miss Kathryn Marshall
HISTORY. . . . .	Mrs. George Chapman Mrs. Robert Ellis
LAW OBSERVANCE . . . . .	Mrs. Edward Traurig
LUNCHEONS . . . . .	Mrs. Richard White
MEMBERSHIP. . . . .	Mrs. Alfred Messineo
PARLIAMENTARY LAW AND BY-LAWS . . . . .	Mrs. Edward Traurig
PRESIDENT'S AID . . . . .	Mrs. Harry Lamont
PRESS . . . . .	Mrs. Chester Kaatz
PROGRAM . . . . .	Mrs. Daniel Fleming co-chairman . . . . . Mrs. E. T. Martin
RENTALS AND HOUSE . . . . .	Mrs. Ena White
RESERVATIONS . . . . .	Mrs. Andrew Hamilton Mrs. Donald Ellsworth
SPIRITUAL VALUES . . . . .	Mrs. Etta Darling
VANGUARD . . . . .	Mrs. Walt Keeshen
WAYS AND MEANS . . . . .	Mrs. William Wuest
VETERANS . . . . .	Mrs. Ralph Kingdon

## FEDERATION CHAIRMEN

AMERICAN HERITAGE AND CITIZENSHIP . . . . .	Mrs. Helen Slocum
ART . . . . .	Mrs. Daniel Fleming
BEAUTIFICATION AND GARDENS. . . . .	Mrs. Robert Krieger
COURTESIES AND AMENITIES. . . . .	Mrs. Robert Ellis
CREATIVE EXPRESSION AND MUSIC. . . . .	Mrs. William Wuest
E S O . . . . .	Mrs. Ben Stark
SCHOLARSHIPS. . . . .	Mrs. Gordon Woods
SPIRITUAL VALUES. . . . .	Mrs. Etta Darling

## GARDEN SECTION

CHAIRMAN . . . . .	Mrs. Robert Krieger
CO-CHAIRMAN . . . . .	Mrs. William Wuest
SECRETARY . . . . .	Mrs. Clyde Porter
TREASURER . . . . .	Mrs. Donald Ellsworth
FLOWER JUDGE . . . . .	Mrs. Sam Marshall
PROGRAM . . . . .	Mrs. Walt Keeshen
WAYS AND MEANS . . . . .	Mrs. Alfred Messineo
LUNCHEONS . . . . .	Mrs. Roger Eaton
INSPIRATIONAL . . . . .	Mrs. Etta Darling
TIMELY TOPICS . . . . .	Mrs. Mabel Riemer
HOSPITALITY-MONEY FOR PINES . . . . .	Mrs. Fritz Guth
DECORATIONS . . . . .	Mrs. Robert Ward
Assisted by: . . . . .	Mrs. Harry Lamont
	Mrs. Ben Stark

## HOSPITALITY COMMITTEE

CHAIRMAN . . . . .	Mrs. John Osborn
CO-CHAIRMAN . . . . .	Mrs. Dave Harris
COMMITTEE . . . . .	Mrs. Lowell Thomas
	Mrs. Olive Strang
	Mrs. Frank Gould
	Mrs. Sam Marshall
	Mrs. Dale McGirr
	Mrs. Clifford Gile
	Mrs. H. N. Stenen



## ARTISTS

JUNE AND JULY . . . .Ruth McMullen--Mrs. Dedyne  
892-4790

AUGUST AND  
SEPTEMBER . . . . . Mabel Love  
656-4594

OCTOBER AND  
NOVEMBER . . . . .Deloris Naugle  
788-4575

DECEMBER AND  
JANUARY . . . . . Martha Keshian  
783-1776

FEBRUARY AND  
MARCH . . . . . Alma Fraundorfer  
894-0561

APRIL AND  
MAY . . . . . Ruth Norris  
789-6544

JUNE . . . . . Alma Fraundorfer & Friends  
894-0561

# CALENDAR OF YEAR'S ACTIVITIES

1978 - 1979

## OCTOBER

October 4      GARDEN SECTION  
10:30 a.m.      Wednesday, Clubhouse  
11:00 a.m.      Program: Marline Horn's Quartet  
12:00 noon      Salad Bar, Cards

October 11      OPENING TEA - FEDERATION DAY  
1:00 p.m.      Program: The Charmettes  
Chairman: Hospitality Committee  
                 and Board Members

October 25      REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program: Zoo

## NOVEMBER

November 1      GARDEN SECTION  
10:30 a.m.      Wednesday, Clubhouse  
11:00 a.m.      Program: Slides by Floyd  
                 and Marg Cooley  
12:00 noon      Dessert, Cards

November 8      REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program: Dick Robbins

November 22 REGULAR MEETING, Wednesday  
12:00 noon Luncheon  
1:00 p.m. Meeting  
Program: James Wilds

November 29 Dessert Card Party, Wednesday  
12:30 p.m.

#### DECEMBER

December 6 GARDEN SECTION  
10:30 a.m. Wednesday, Clubhouse  
11:00 a.m. Program: Christmas Party -  
~~Riggs Yule Slides~~  
12:00 noon Dessert, Cards

December 13 REGULAR MEETING - HOLIDAY BAKE SALE  
12:00 noon Luncheon  
1:00 p.m. Program: Garden Section  
Slides by Gladys and  
Bryan Riggs.

#### JANUARY

January 3 GARDEN SECTION  
10:30 a.m. Wednesday, Clubhouse  
11:00 a.m. Program: Plant Exchange  
12:00 noon Dessert, Cards

January 10 REGULAR MEETING, Wednesday  
"BIRTHDAY LUNCHEON"  
12:00 noon Luncheon  
1:00 p.m. Meeting  
Program: Ben Joseph

January 24      REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program:   Mrs. Connie Sparten

January 31      Dessert Card Party, Wednesday  
12:30 p.m.

## FEBRUARY

February 7      GARDEN SECTION  
10:30 a.m.      Wednesday, Clubhouse  
11:00 a.m.      Program: Slides of Canal Zone  
                         by Charlotte Funk  
12:00 noon      Dessert, Cards

February 14     REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program:   Suzanne Valentino

February 28     REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program:   Olga Van Enden

## MARCH

March 7          GARDEN SECTION  
10:30 a.m.      Wednesday, Clubhouse  
11:00 a.m.      Program: Pat Bridgers  
12:00 noon      Dessert, Cards

March 14        REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program:   Mable Kahn



March 28      REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program: Al Baranov

#### APRIL

April 4      GARDEN SECTION  
10:30 a.m.      Wednesday, Clubhouse  
11:00 a.m.      Program Slides - Gladys and  
                                 Bryan Riggs  
12:00 noon      Dessert, Cards  
  
April 11      REGULAR MEETING, Wednesday  
                 "CHARTER AND PAST PRESIDENTS' DAY"  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program: John Lee

April 25      REGULAR MEETING, Wednesday  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program: Judy Powell

#### MAY

May 2      GARDEN SECTION  
10:30 a.m.      Wednesday, Clubhouse  
11:00 a.m.      Program: Demonstration by Paramedics  
12:00 noon      Dessert, Cards

May 9      REGULAR MEETING, Wednesday  
                 "MAY BRUNCH"  
12:00 noon      Luncheon  
1:00 p.m.      Meeting  
Program: Music Cameos

May 23	REGULAR MEETING, Wednesday
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Program: Mr. Harry Ramirez

## JUNE

June 6	GARDEN SECTION
10:30 a.m.	Wednesday, Clubhouse
11:00 a.m.	Program, L.A. Museum Representative
12:00 noon	Dessert, Cards

June 13	JUNE INSTALLATION
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Installation
	Program: Musical program

## STANDING RULES

1. Scholarships shall be given yearly at the discretion of the Board.
2. All guests shall sign a register at desk in lobby.
3. Standing luncheon reservations shall be made at the beginning of each club year. Reservations may be cancelled as late as 12:00 noon on Monday preceding a meeting. Members will be held responsible for all reservations not cancelled.
4. No properties of the Club shall be loaned or removed from the premises. Nor shall the piano be moved from the stage.
5. The Parliamentarian shall sit in on the Executive Board meetings.
6. There shall be a Finance Committee, its membership to be composed of the Treasurer, Financial Secretary, Rental and House Chairman, also one Club member appointed by the President.
7. In the absence of the Treasurer, the President shall have power to sign all checks.
8. Each new member upon payment of dues shall be required to sign by-laws.

9. The Hospitality Chairman and her committee shall have charge of the May Breakfast. Members serving on the committee shall be limited to eight members.
10. Upon request of a member, non-resident guest may be issued a visitors permit. Said (card) shall be for a 3 month period on payment of \$7.50 per period with a maximum of six consecutive months per person.
11. The books of the Treasurer, Financial Secretary and Rental Chairman shall be audited annually.
12. Expenses of the President to the District and State Conventions shall be paid by the Club. Registration fees for all delegates shall be assumed by the Club.
13. Procedure books, keys, typewriters and any other material or records pertinent to each office and committee shall be maintained and handed on by each officer and chairman to her successor, obtaining a receipt for same. Each officer and chairman of a committee shall render in triplicate a written report of her year's work to be reported at the Annual Meeting - one copy to be retained, one to the President and one to the Recording Secretary.
14. No chairman shall incur any expense without the approval of the Board.



## BY-LAWS

### ARTICLE I -- NAME

The name of the corporation shall be:  
"THE VAN NUYS WOMAN'S CLUB"

### ARTICLE II -- PURPOSE

The purposes of the Club are:

1. Advancement in all lines of general culture.
2. Promotion of the general welfare of the community.
3. Acquisition and holding of real estate and personal property to promote the other purposes of the organization.

### ARTICLE III -- MEMBERSHIP

#### Section 1

ALL RESIDENTS OF VAN NUYS and vicinity are eligible to membership.

#### Section 2

There shall be three classes of memberships.

(a) An ACTIVE MEMBER is one who is entitled to all rights and privileges of the Club upon payment of full annual dues.

(b) An HONORARY LIFE MEMBERSHIP may be conferred upon any member for distinguished service to the Club, upon recommendation of the Board of Directors. Such membership shall be entitled to all rights and privileges of an active member. All Past Presidents shall automatically become Honorary Life Members. All Charter Members shall be given an Honorary Life Membership.

(c) COMPLIMENTARY MEMBERSHIP shall be conferred upon wives of all resident ministers, and representatives of the Press. Such members shall have no voting privileges.

### Section 3

Applicants for membership shall be proposed in writing by a member and endorsed by two other members, all three of whom are members in good standing, said application shall be accompanied by a \$5.00 fee plus annual dues.

A candidate shall become a member of the club upon election by the Board of Directors. Three negative votes shall exclude a candidate.

### Section 4

Any member may terminate her membership in the club by tendering her resignation in writing to the Recording Secretary and paying all dues, and upon its acceptance by the Board of Directors, she shall cease to be a member. Members in good standing whose resignations are accepted may receive a card stating the fact, and such members may at any time be reinstated by paying an affiliation fee of \$5.00 and the regular dues. Any member whose membership shall cease as herein provided, or otherwise, shall have no interest in the property and assets of the club and shall be deemed to have abandoned and assigned all such interests to it.

### Section 5

Newly elected members shall be liable to the creditors of the Club for their proportion of its then existing indebtedness and liabilities in like manner, and to the extent as if they had been members at the time when such indebtedness and liabilities were incurred.

## ARTICLE IV -- OFFICERS

### Section 1

The officers of the Club shall be: President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, and Treasurer.

## Section 2

An Officer shall have served at least two years as an elective officer to be eligible for the office of President.

## Section 3

The Board of Directors shall consist of fourteen members and shall include President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, and seven other Directors. By virtue of her office the Junior Past President shall become one of the seven directors automatically. A report of the business of the Board of Directors shall be given at the annual business meeting of the club. Nine members shall suffice for a quorum of the Board of Directors.

## ARTICLE V

### DUTIES OF THE BOARD OF DIRECTORS

#### Section 1

The President shall preside at all meetings of the club and of the Board of Directors, and shall call special meetings. She shall sign all contracts ordered by the Board of Directors. She shall appoint a Parliamentarian, Auditor and Chairman of all standing committees subject to the approval of the Board of Directors. She shall be a member exofficio of all appointed committees, and a delegate to all conventions.

#### Section 2

The First Vice President shall, in the absence of the President, assume the duties of the President. She shall also serve as Federation Secretary and/or Dean of Chairmen, and shall attend all District Board meetings.

#### Section 3

The Second Vice President shall, in the absence of the President and First Vice President, assume the duties of the President. She shall



also serve as Membership Chairman.

#### Section 4

The Recording Secretary shall keep the minutes of the Club and Board of Directors meetings and shall read the minutes of the Club at each succeeding meeting for approval. She shall keep the By-Laws and Standing Rule Book up to date. She shall notify all delegates of their appointments and send credentials to such delegates. She shall keep an official list of all committees.

#### Section 5

The Corresponding Secretary shall conduct the general correspondence of the Club. She shall send out notices and notify applicants of their acceptance as members of the Club, and keep the necessary stationery and printing.

#### Section 6

The Financial Secretary shall receive all moneys and remit to the Treasurer, taking a receipt for same. She shall keep the membership files up to date and shall notify members of delinquent dues.

#### Section 7

The Treasurer shall receive all moneys from the Financial Secretary giving receipt for same, and shall deposit said moneys in a bank designated by the Board of Directors. She shall sign all checks written for bills and obligations after being approved for payment by the Board of Directors. She shall give a monthly report to the club and to the Board of Directors, said report to be made in triplicate, one copy to be retained, one copy to the President and one to the Recording Secretary. She shall keep in her possession one key to the safe deposit box (the President keeping the other) and shall see that all bonds and important papers be kept there.



## Section 8

Directors shall be elected for specific chairmanships, i.e., Garden Section, Press, House and Rentals, Programs, Ways and Means and Hospitality, and both the nominating and election ballots shall be set up accordingly.

## Section 9

Two consecutive unexcused absences by any member of the Board of Directors from the monthly board meetings shall constitute a resignation, and the office shall be filled as elsewhere provided in these By-Laws.

## Section 10

The Board of Directors shall have charge generally of the affairs of the Club; elect or reject candidates for membership; fill all vacancies in office and in the Board of Directors; appoint the Auditor; approve or disapprove and pay all bills for current expenses of the Club. No expenditure exceeding \$100.00 shall be planned by the Board of Directors without a two-thirds vote of members present, taken at a regular meeting, due notice having been given at the previous meeting.

## Section 11

Directors of the Club shall, each year, at the Board meeting in May, make a full report, to the Board, of all property, real and personal, belonging to the Club, or held in trust by it; the condition thereof, together with any recommendation relating thereto that they may deem best.

## Section 12

Ten members in good standing may, at any time, request in writing, special action by the Board of Directors upon amendments proposed by them, upon complaints concerning neglected duties of, transcending of privileges, or upon any other matter of interest to the Club.

### Section 13

The number of Directors of the Club may be increased to a number not exceeding thirty-one, or diminished to a number not less than three, at any regular annual election of the Club, by a two-thirds vote of the members present, provided notice of such changes has been given in a manner prescribed for amendments to the By-Laws.

### Section 14

All resolutions must first be presented to the Board of Directors and brought before the assembly with recommendations of the Board.

## ARTICLE VI -- NOMINATIONS AND ELECTIONS

### Section 1

The nominating committee shall be formed at the first regular meeting in March and shall consist of two members appointed by and from the Board of Directors (one of whom shall be the chairman) and three members elected by the assembly.

### Section 2

At the second regular meeting in March a nominating ballot shall be presented to each qualified member attending, for the purpose of assisting the nominating committee.

### Section 3

At the first regular meeting in April the nominating committee shall present to the club a list of nominees, at which time nominations from the floor will be in order. In the event there is only one candidate for each office, the Recording Secretary shall be authorized to cast a unanimous ballot at the close of nominations. In which case there will be no election held.

### Section 4

The election shall be held at the regular club meeting the fourth Wednesday in April when there is more than one candidate for an office.

Polls shall open at 10:00 o'clock in the morning and closing at 1:00 o'clock. At the closing of the polls, the election committee shall count the votes and announce the results of the election. A plurality vote shall elect.

#### Section 5

Only members in good standing may vote. They shall register and present membership card for current year or be officially vouched for.

#### Section 6

Officers and directors of the Club shall be elected to serve one year, or until their successors are elected and qualify.

#### Section 7

The new officers and directors of the Club shall be installed and enter upon their duties at the closing meeting of the year.

### ARTICLE VII -- DUES

#### Section 1

Each member shall pay annual dues of \$15.00 in addition, each member shall pay the current Federation dues of \$2.60. Dues payable June 1st.

#### Section 2

Persons applying for membership later than January first, shall have the dues for that year pro-rated to correspond with that fraction of the year remaining. This information to be given to them by the Membership Chairman.

#### Section 3

Any member whose dues remain unpaid after November 1st, shall be mailed a notice thereof by the Financial Secretary; and if unpaid at the end of thirty days; shall be dropped by announcing the fact to the Board and making a record thereof in the minutes, and notifying the member. Such a member may be reinstated by paying the initiation fee and dues.



## Section 4

The Board of Directors shall have the power to remit dues of any member for one year by unanimous consent when it shall be deemed for the best interest of the Club.

## ARTICLE VIII -- MEETINGS

### Section 1

The regular meetings of the Club shall be held the second and fourth Wednesday in each month of the club year, beginning with the second Wednesday in October and ending with the second Wednesday in June; except as otherwise ordered by the Club or Board of Directors. Twenty-five percent of members shall suffice for a quorum at any meeting of the Club, and a less number may adjourn.

### Section 2

The regular annual business meeting of the Club shall be held the fourth Wednesday in May at which time the committee reports shall be presented.

### Section 3

Charter Day shall be recognized at one regular club meeting during the year, in such manner as the Club may direct.

### Section 4

Special meetings shall be held whenever deemed advisable by a majority of the Board of Directors, or shall be called whenever requested in writing by at least one-third of the members, and presented to the Recording Secretary. No notice shall be necessary for any regular meeting but notice of the other meetings, their times and purpose, must be given by publication in some paper of general circulation, published in the City of Van Nuys or by sending notice by mail to each member at least two days before date thereof.



## Section 5

A card of membership in any federated club located fifty miles or more from Van Nuys, shall admit to four meetings of the club.

## ARTICLE IX -- SECTIONS

### Section 1

Sections for special studies or work may be established by the Executive Board of the Club upon the request of ten members, each of whom shall pledge herself to become an active member of the Section, and one of whom shall be willing to take the Chairmanship.

### Section 2

All members of Sections shall be members of the Club and all Club members shall be eligible to membership in any Section.

### Section 3

Each section shall have a chairman, appointed by the President (subject to approval of the Executive Board) with the exception of the Garden Section who shall submit the name of its candidate for chairman to the Nominating Committee of the Club, no later than the second meeting in March. The chairman of each section shall present an annual written report of the Section's activities and finances to the President, to be read at the regular annual business meeting in May.

The Section members may have such other officers as they consider necessary.

### Section 4

Minutes of regular meetings and financial records of each Section shall be kept as a permanent record.

Twenty-five percent (25%) of the members shall constitute a quorum for transaction of Section business.

In the event a section shall be dissolved, any monies remaining in the section treasury, shall revert to the club treasury.

#### Section 5

Section fund-raising events and projects shall be approved by the Board of Directors.

#### Section 6

Approval of the Board of Directors shall be obtained by each Section for regular meeting dates and use of Clubhouse facilities for other occasions.

#### Section 7

No section shall have authority to incur any indebtedness binding upon the Club unless approved by the Board of Directors.

#### Section 8

Section members may adopt Standing Rules for the operation of the Section which shall not be in conflict with the Club By-Laws and Standing Rules, with the approval of the Board of Directors.

#### Section 9

No section shall become affiliated with any outside organization.

#### Section 10

Each section shall be self-sustaining. If the question of engaging a paid instructor, should arise, or the purchase of supplies and/or materials for members under instruction, the Section shall assume full responsibility.

### ARTICLE X -- PARLIAMENTARY AUTHORITY

Robert "Rules of Order" revised, shall be the authority for the business meeting of the Club, except when it conflicts with the By-Laws or standing rules.

### ARTICLE XI

These By-Laws may be amended at any regular

meeting by a two-thirds vote of members present, provided notice of the proposed amendments has been given at the previous regular meeting. Such By-Laws shall take effect immediately unless a future time has been given in the motion to adopt.

## ARTICLE XII -- COVENANT

Whereas, the provision of these By-Laws requires the signature of each member of the Club, it is hereby covenanted, agreed and understood that by signing these By-Laws we each mutually bind and pledge ourselves to all laws and regulations of the Club made in accordance herewith, and the laws of the State of California.

CLUB MEMBERS

1978-1979

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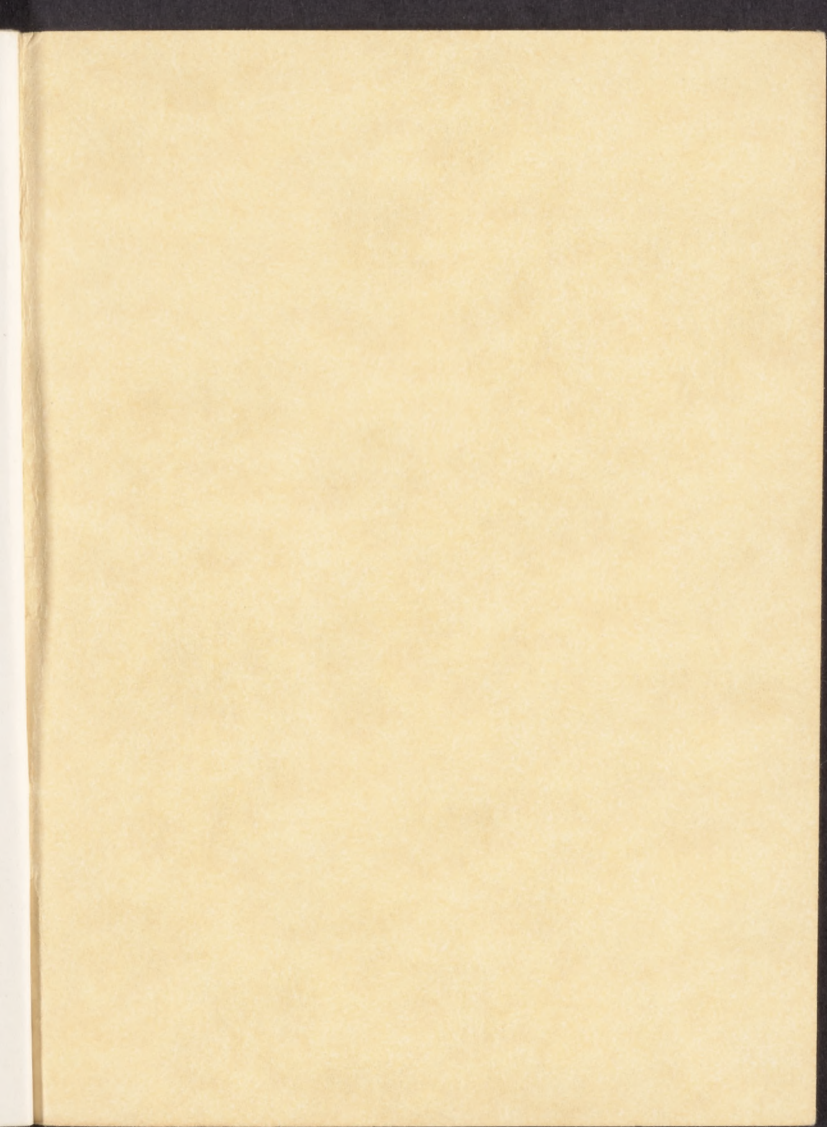
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